

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday August 12th, 2024

Meeting called to order by Library Board President Jeff Jensen at 4:31pm

The meeting was held in person inside of the Village of Winneconne Municipal Center

Roll Call

Members Present in person: Jeff Jensen, Tom Snider, Dana Jerabek, Josh Janikowski, Joanne Loy and Colleen Kutchin.

Absent: Natalie Pingel (excused).

Consent Agenda

Motion by Snider to approve the Consent Agenda Minutes with Correction of July/August Date on Bill Head and Directors Report Date Correction.

Second: Loy

Vote: Jerabek-abstain

Janikowski-yes

Loy-yes

Kutchin-yes

Snider-yes

Jensen-yes

Motion carried.

Director Report:

Amanda updated the board on the status of the Library Lounge (Teen Space). Below is what was written in her report:

The staff and I have been evaluating how the “teen lounge” has been going so far, and sadly, we are not seeing the space being used for what we had intended. At our last ALWALS meeting, we all agreed that as Directors, we try so hard to bring teens in, but with them working, social lives, school and sports, they just do not have time, or the need to spend extended time at the library. Even more, we are finding that we struggle with being able to keep kids 11 and under out of the room, even parents not stopping to read the signs. Therefore, we have seen a lot of pieces of furniture being mistreated, tween kids that are not respecting the space, or other children, and it’s become a burden on our small staff. Because of this, we as a team have been brainstorming better ways to use the space. One of the ideas, as our #1 constraint, aside from budgets of course, is space. One idea is to move all YA books and materials into that room, and create a space for quiet study time, and the YA collection. Another idea shared by two of the staff members was to tear down the wall between our children’s area and the lounge. James and Alan of DPW said it is not load bearing, and they could take a good portion of the wall down, and add double doors, to create more space where we could potentially move the children’s area all the way down, creating more space for additional shelving, and space for our adults. There is much to discuss and consider but want to

get the conversation started. While the idea of Teen Space was a good one, we always like to try an idea and see how it plays out instead of not risking something that could turn out amazing for our library.

The board all agreed that while we gave it a great shot, it is also important to note that we need more space for collection development and the space would be better used in that way.

Amanda also informed the board of the many partnerships her and the team have been doing. The library teamed up with the school for the annual Back to School Fair, Chief Sauriol for National Night Out and Oshkosh Rec Center (Roxanne) for a babysitting clinic.

Old Business

Vote and Approve Meeting Room Policy- Tabled to Discuss with Village Administrator Logan Fuller on Deposit Fees.

Enter Closed Session per WI State Statutes Section 19.85(1)(c) to discuss the Changes in the Fair Labor Standards Act and What That Means for the Director.

Motion by Kutchin to Enter Closed Session

Second: Janikowski

Vote: Jerabek-yes

Janikowski-yes

Loy-yes

Kutchin-yes

Snider-yes

Jensen-yes

Motion carried.

Re-Enter Open Session 5:11pm

Motion by Snider to Re-Enter Open Session

Second: Loy

Vote: Jerabek-abstain

Janikowski-yes

Loy-yes

Kutchin-yes

Snider-yes

Jensen-yes

Motion carried.

New Business

Vote and Approve Adjustments to Payroll's on Monthly Bills from January to Current

Motion by Janikowski to approve Adjustments to Payroll's on Monthly Bills from January to Current

Second: Kutchin

**Vote: Jerabek-yes
Janikowski-yes
Loy-yes
Kutchin-yes
Snider-yes
Jensen-yes**

Motion carried.

Appoint Members of the Board to Form a Finance and Personnel Committee

Appointed Members:

Kutchin
Pingel
Snider/Jensen

Discuss Rough Draft of Budget for 2025

Amanda showed the board a rough draft of the 2025 budget. Although early Winnefox has shared preliminary numbers for the county as well as internal for Winnefox. Amanda also shared that she has been meeting with the Village Administrator, Logan Fuller, to work out details for the next year's budget.

The Next Library Board meeting will be on Monday September 9th, 2024.

Items for the Next Meeting:

Final Summer Reading Program Stats
Finalize Meeting Room Policy
Upcoming Fall/Winter Events

The meeting was adjourned at 5:33pm by Library Board President Jeff Jensen.