

**Winneconne Public Library Board of Trustees**  
**Meeting Minutes**  
**Monday June 10th, 2024**

**Meeting called to order by Library Board President Jeff Jensen at 4:31pm**

The meeting was held in person inside of the Village of Winneconne Municipal Center inside the Winneconne Public Library.

**Roll Call**

Members Present in person: Jeff Jensen, Tom Snider, Natalie Pingel, Colleen Kutchin, Joanne Loy and Joshua Janikowski.

Absent: Dana Jerabek (excused)

**Consent Agenda**

**Motion by Pingel to approve the Consent Agenda Minutes**

**Second: Snider**

**Vote: Janikowski-yes**

**Kutchin-yes**

**Loy-yes**

**Pingel-yes**

**Snider-yes**

**Jensen-yes**

**Motion carried.**

**Director Report:**

Amanda gave an overview of the Summer Reading Program and how the kick-off event went on May 29<sup>th</sup>. Having over 447 people come to the library between the hours of 9am-6pm. Amanda also acknowledged how lucky they were to have many volunteers show up to help sign-up participants, serve food, run the food drive and more. Amanda also briefed the board on their first full day of SRP with having a Storyteller kick-off Monday Storytimes.

Amanda also spoke about being nominated for the Winneconne Thrift & Gift grant that they were nominated for again this year. Amanda wrote the grant to support additional adult programming after the success of the Colored Hues and Cold Brews event they hosted in May.

**Discuss Policy for Meeting Room**

Amanda shared a draft for a Community Room Reservation Policy. The board agreed it looked good as is, but also agreed that Amanda needed to draft a separate form for when groups rent out the space for birthday, baby showers, etc., to include a deposit and fee for the room. This would also pertain to groups that are for-profit.

### **Review and Discuss Lease from Village of Winneconne**

**Motion by Loy to approve the Lease from Village of Winneconne, with the correction of correcting the title of Jeff Jensen from Village President to Library Board President.**

**Second: Kutchin**

**Vote: Janikowski-yes**

**Kutchin-yes**

**Loy-yes**

**Pingel-yes**

**Snider-yes**

**Jensen-yes**

**Motion carried.**

### **Discuss New Facebook Page Transition**

Amanda updated the board on the on-going situation with the Facebook account, which is that Kelly Nelson has always had the administrative rights to the account. The problem being that Kelly, Amanda, and even Winnefox staff have tried to get in contact with Facebook to change that over to Amanda but have not been able to over the year since Nelson left the library. While Amanda still has control over the account, she does not have permission to change ownership or connect to other social media accounts.

After much thought, Amanda decided after Summer to launch a campaign letting current Facebook followers to move over to a new account that they will create. This will be a long process to allow Amanda time to save all video and picture files, as well as anything else they may encounter. This also will give patrons time to find and start following the new account. This transition will not start until after the Summer Reading Program has ended.

### **Discuss Plan for New Late Night**

Amanda informed the board that she and her staff have decided to move their late night to Tuesdays starting this fall. Amanda will start advertising in July to prepare patrons on the change. The staff plan on giving this new late night a chance through January of 2025, and will reevaluate if the change of late night made any difference in program attendance and circulation.

The Next Library Board meeting will be, Monday July 8th 2024, at 4:30pm

### **Items for the Next Meeting:**

Summer Reading Program Update

The meeting was adjourned at 5:28pm by Library Board President Jeff Jensen.