

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday October 9th, 2023

Meeting called to order by Library Board President Jeff Jensen at 5:24pm

The meeting was held in person inside the Winneconne Municipal Center.

Roll Call

Members Present in person:

Jeff Jensen, Tom Snider, Dana Jerabek, Colleen Kutchin and Gary Witzke.

Absent: Stephanie Bongert & Natalie Pingel (both excused)

Also Present in Person: Amanda O'Neal

Public Participation: None

Consent Agenda- Tabled to Approve at Next Meeting. NO quorum of Voters from Previous Meeting

Motion by Kutchin to approve the September Bills and 2023 YTD Financial Report

Second: Snider

Vote: Jerabek-yes

Kutchin-yes

Snider-yes

Jensen-yes

Witzke-yes

Motion carried.

Director Report:

Amanda discussed all things about Fall Fest including the library's annual Trunk-or-Treat event. The Friends of the Library, the Chamber and many, many patrons donated candy for the event.

The FOL also put together a Fun Family Fall Wagon to raffle off at Fall Fest.

Amanda also discussed the High School cards she had made for 2 of the High School teachers. Almost 200 cards were made or updated.

The Friends of the Library also have two more events coming up this fall. Their Annual Deer Widows Bingo and The Holiday Craft Fair. Both take place at Woodeye's Bar & Grill the week of Deer Hunting Kick Off.

New Business

Discuss and Vote to Approve New Lease for New Printer from Gordan Flesch

Amanda updated the board that Doug, the representative from GF had reached out late in the day to say that Ricoh had dramatically changed their prices and had worked fast to get a new quote from Canon to be similar. Doug did just that and the board approved the new lease and new printer. After the three year lease the printer will be the property of the library. The new lease includes all maintenance, ink and a prints budget.

Motion by Snider to approve the New Lease for New Printer from Gordan Flesch

Second: Jerabek

Vote: Jerabek-yes

Kutchin-yes

Snider-yes

Jensen-yes

Witzke-yes

Motion carried.

Discuss Upcoming Open House Event for New Library Lounge and Library Spaces

Amanda and the board discussed the original plan of having the open house/ ribbon cutting yet in October, but things have been very busy, and the staff have not had enough time to complete all the projects they wanted. The board agreed to move it to November 1st to give more time for everyone to prepare. The Library Board, Village Board and community will be invited to explore all the newly renovated spaces as well as the ribbon cutting of the Library Lounge and Meeting Room. Snacks and activities will also be available.

Discuss Options for a Storage Space or Unit for Library Holiday Décor, Event Props and Trees

Amanda informed the board that with the new rooms, and the need for storage of chairs and tables, they were running out of space to store bins and their artificial trees. A storage unit is too much space and too expensive. Amanda has asked Public Works for help finding space within the Village to store the small number of things they have. The board brainstormed more areas and will continue this conversation next month.

Other options discussed:

- Asking Steve Brooks if he has any available space.
- Public Works Buildings

- Winchester Historical Society combine with our Historical Society to share space to free up office space in Meeting Room
- Talk to Jordan Dunham about using shelter for SSD to share space

Items for Next Meeting Agenda

- Start Power Point for Presentation to Town of Winneconne
- Meeting Minutes to be Approved form Last Month with Quorum

The meeting was adjourned at 5:54pm by Library Board President Jeff Jensen.